



## Regular Board Meeting Minutes December 17, 2019 7:00pm

Supervisor	Jim Sipe
Supervisor	Dan Peine
Supervisor	Doug Wille
Treasurer	Leo Nicolai
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Doug Wille made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

### **PUBLIC COMMENT**

None

### **ROAD REPORT**

- Anderson Rock – were not present. Molly Weber talked to Stephanie about getting us our bills monthly and it was agreed they will do this.
- Road contract amount has been increased to \$175K=state law. Jason Otte presented more detailed August and September bills. As an example: on 8/19 grader time was charged for Otte's. Anderson Rock belly dumps, then Otte's spread and Anderson wet and roll it. They work it together.
- Thank you to Otte's for getting the Radmen ditch project taken care of.
- Jason Otte will bring the break down of the recent trashing hauling bill to the December meeting.
- Leo Nicolai requested Otte's grade Lewiston better with all the loose gravel.

### **PLANNING COMMISSION SYNOPSIS**

Nothing to report as meeting was cancelled since nothing on the agenda.

### **OLD BUSINESS**

- Jim's Draft of the Temporary Permit to Exceed Road Restrictions - work in progress – Jim is still working on this.
- Special meeting with Troy Gilchrist regarding Clustering – had discussion with Planning Commission 090919 – Review Troy's Amendment - the new document was shared by Jim Sipe. Double underlined means it is new and strike out means it is being removed. Troy Gilchrist has made amendments and sent them defining things better. Jim Sipe will talk to Troy Gilchrist about our concerns with item #7 in our current ordinance so we have some control over a huge business coming in.
- FAQ Permit Process/Permit Process Addition to the Website (coversheet or explanation as separate document) – Jim will work on this.

### **NEW BUSINESS**

- Peter and Barb Braun's question about buildable @ PID#17-00100-26-012 – the are purchasing 8600 220<sup>th</sup> Street East from the county who is selling it as a buildable lot to the Brauns but they wanted to confirm with the township that it is indeed a buildable lot. It is 2.23 acres. The Brauns were advised that they need a permit to demo the existing house that would cost a minimum of \$150.00 + state surcharges. They were advised they could talk with the fire department about taking it down also. They have plenty of road frontage. They will need to make sure the setbacks are correct. It was before 1982 so it is a lot of record. **Jim Sipe made a motion that PID#17-00100-26-012 is a buildable lot and would allow construction for a single family dwelling on that lot. Dan Peine seconded. Motion carried.**
- January/February Town Board Meetings – January 2020 meeting will be January 21, 2020 with Doug Wille and Dan Peine. February 2020 meeting will be February 18, 2020 with Doug Wille and Dan Peine.
- Polling place resolution – **Jim Sipe made a motion to adopt Resolution 2019-17. Doug Wille seconded. Resolution was signed.** Resolution was scanned to Becky and Andy at Dakota County on 11/21/19.
- Driveway permit verbiage about contacting Jason Otte to approve Escrow \$ return – Jim Sipe will work on amending the form removing the Planning Commission and adding the resident is responsible to contact for a final inspection.
- MATIT Letter – file in correspondence
- Dakota County Township Officer Spring Meeting – Saturday March 21, 2020 @ 9am @ Dakota County Extension office in Farmington - FYI

- Joint Powers Agreement -Cannon River Watershed - **Jim Sipe made a motion to agree, approve and sign the amendment, Agreement #2000. Dan Peine seconded. Motion carried.** Agreement was signed by Jim Sipe and clerk Molly Weber. Copy was scanned to Brian Watson.

**OTHER BUSINESS-Board Members Only**

**Doug Wille made a motion to approve signing of checks 5942 to 5948 and a motion to approve the claims list. Dan Peine seconded it. Motion carried.** Checks were signed.

*Township Letters of Information:* The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

**ADJOURNING OF MEETING**

**Doug Wille made a motion to adjourn the meeting at 8:22pm. Dan Peine seconded. Motion carried.**

Date Signed: 01-21-2020

Supervisor: 

Clerk: 1-21-2020




HAMPTON TOWNSHIP TREASURER'S REPORT  
 December, 2019 (January 21, 2019 Meeting)

<b>BEGINNING BALANCE:</b>		<b>\$121,784.79</b>
Dakota County- Tax Distribution	\$108,084.34	
MN Dept. of Revenue	8,241.37	
P. Braun – Permit	270.75	
C. Lindback – Permit	100.00	
S. Ratliff – Permit	96.00	
R. Stoffel – Permit	76.00	
ICS Account Interest	<u>18.84</u>	
<b>TOTAL RECEIPTS:</b>	<b>\$116,887.30</b>	

<b>DISBURSEMENTS:</b>	
Endres Farms – Drive refund	2,000.00
4 <sup>th</sup> Qtr. Planning Commissioners	300.15
L. Nicolai – 4 <sup>th</sup> Qtr. Treasurer	1,113.71
4 <sup>th</sup> Qtr. Supervisors	735.64
M. Weber- Clerk	1,383.93
J. Werner – Dep. Clerk	137.36
MATIT – Workers Comp. Premium	363.00
J. Otte – Dec. Rent	500.00
Dakota County – Taxation Cost	46.00
Otte Excavating – Road Work	4,656.00
Mark Rauchwarter – Website	105.00
M. Weber – Office Supplies	91.46
J. Sipe – Mileage Reimbursement	156.60
Kennedy & Graven – Legal Fees	117.00
Gilmer Excavating – Septic Permits	400.00
Benny Svien – Permits	183.53
Century Link – Phone	93.03
PERA – 4 <sup>th</sup> Qtr.	905.89
MN Revenue – 4 <sup>th</sup> Qtr.	50.74
IRS – 4 <sup>th</sup> Qtr. Withholding	<u>1,234.16</u>
<b>TOTAL DISBURSEMENTS:</b>	<b>\$14,573.20</b>

<b>ENDING BALANCE:</b>	<b>\$224,098.89</b>
Checks Not In: (5) \$3097.19	
12/31/2019 Per Bank Statements: \$227,196.08	

  
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 Jim Sipe, Chair 1-21-2020  
1/21/2020

  
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 Leo Nicolai, Treasurer 1-21-2020  
1/21/2020